

**LEHIGH/NORTHAMPTON COUNTIES CASE MANAGEMENT AND/OR CERTIFIED PEER SPECIALIST  
REFERRAL APPLICATION FORM - ADULT**

**Section I: Demographic Information. To be completed by the individual.**

|  |  |                        |
|--|--|------------------------|
| Date of Referral:                          | SSN:   | Preferred Language:    |
| Applicant's Name:                          | Gender Identity:   | Assigned Sex at Birth: |
| Address (if homeless, last known address): |  |                        |
| Primary Phone:                             | Ok to leave a voice mail? YES <input type="checkbox"/> NO <input type="checkbox"/> | DOB & Age:             |
| Alternate Phone:                           | Ok to leave a voice mail? YES <input type="checkbox"/> NO <input type="checkbox"/> | Email:                 |
| Emergency Contact/Guardian:                | Phone#:  | Email:                 |

**Does this individual need help applying for Social Security benefits? If so, please refer to a SOAR identified Case Management Provider.** SOAR is a national program for those who are experiencing or at risk of homelessness and have a serious mental illness, medical impairment, and/or a co-occurring substance use disorder. (more information about SOAR is here: <https://soarworks.samhsa.gov/>).

**Providers:** Please check the provider you are sending this referral to. Please pick only one provider.

|   |  |  |
|---|--|--|
| <input type="checkbox"/> <b>Access TIP (Transition to Independence):</b><br>ICM<br>Email: <a href="mailto:TIP@accessservices.org">TIP@accessservices.org</a><br>Phone: 215-317-9939<br><br><input type="checkbox"/> <b>Conference of Churches (SOAR):</b> BCM<br>(Spanish Speaking)<br>Fax: 484-664-7322 Phone: 484-664-7320<br><br><input type="checkbox"/> <b>Lehigh Valley ACT:</b> BCM<br>Fax: 610-882-3181 Phone: 610-882-1355<br><br><input type="checkbox"/> <b>Lehigh County MH/ID (SOAR):</b> BCM<br>Only non-Magellan referrals<br>Fax: 610-871-1455 Phone: 610-782-3151<br><br><input type="checkbox"/> <b>Northampton County MH (SOAR):</b><br>BCM/ICM<br>Fax: 610-974-7596 Phone: 610-829-4819 | <input type="checkbox"/> <b>Pennsylvania Mentor</b><br><input type="checkbox"/> ICM <input type="checkbox"/> RC <input type="checkbox"/> CPS (check one)<br>Fax: 610-867-2695 Phone: 610-867-3173<br><br><input type="checkbox"/> <b>Merakey (Spanish speaking)</b><br><input type="checkbox"/> BCM <input type="checkbox"/> CPS (check one)<br>Fax: 610-866-8408 Phone: 610-866-8331<br><br><input type="checkbox"/> <b>Chimes Holcomb Behavioral Health (SOAR):</b> ICM (Spanish Speaking) Referral<br>Contact: Emily Shosh<br>Easton: Fax: 610-330-2853<br>Phone: 610-330-9862<br>Allentown: Fax: 610-435-3044<br>Phone: 610-435-4151 | <input type="checkbox"/> <b>RHA Health Services (SOAR):</b><br><input type="checkbox"/> BCM <input type="checkbox"/> CPS (check one)<br>Fax: 610-391-1682 Phone: 610-973-0971<br><br><input type="checkbox"/> <b>Recovery Partnership: CPS</b><br>Fax: 610-861-2781 Phone: 610-861-2741<br>*Also provides 24/7 Peer Support<br><br><input type="checkbox"/> <b>Peerstar, LLC:</b><br><input type="checkbox"/> Forensic Peer <input type="checkbox"/> CPS (check one)<br>Fax: 484-574-8951 Phone: 484-574-8912<br><br><input type="checkbox"/> <b>Valley Youth House: CPS (ages 14-26)</b><br>Fax and Phone: 610-820-0166<br><br><input type="checkbox"/> <b>Omni Health Services: CPS</b><br>Fax: 484-221-8318 Phone: 484-221-8296 |
|---|--|--|

\* For individuals without Magellan please fax the referral to the county of residence listed above.

**Section II: To be completed by Referral Source:**

|              |                 |
|--------------|-----------------|
| Referred by: | Title/Position: |
| Agency:      | Phone/Email:    |

**Reason for Referral (How would this person benefit from Case Management or a Certified Peer Specialist):**

|  |   |  |
|--|---|--|
| <input type="checkbox"/> Housing/living situation<br>Please specify:<br><input type="checkbox"/> Living with relatives or friends.<br><input type="checkbox"/> Non-housing (street, park, car, etc.)<br><input type="checkbox"/> Emergency Shelter<br><input type="checkbox"/> Other (Please specify): _____<br><br><input type="checkbox"/> Activities of daily living (Bathing, dressing, etc.)<br><input type="checkbox"/> Childcare<br><input type="checkbox"/> Criminal Justice | <input type="checkbox"/> Drug and alcohol treatment<br><input type="checkbox"/> Education/Vocational training & supports<br><input type="checkbox"/> Finding, getting, or keeping a job<br><input type="checkbox"/> Food<br><input type="checkbox"/> Getting or maintaining benefits<br><input type="checkbox"/> Help with medical bills<br><input type="checkbox"/> Legal issues (not criminal)<br><input type="checkbox"/> Managing money or budget help<br><input type="checkbox"/> Mental Health treatment provider<br><input type="checkbox"/> Primary Care Physician/provider | <input type="checkbox"/> Safety<br><input type="checkbox"/> Social activities<br><input type="checkbox"/> Social Security Benefits<br><input type="checkbox"/> System Navigation<br><input type="checkbox"/> Transportation advice or options<br><input type="checkbox"/> Understanding my health needs<br><input type="checkbox"/> Utilities<br><input type="checkbox"/> Other: _____ |
|--|---|--|

**Is there any history of the following:**  Trauma  Suicidal thoughts/attempts  Homicidal thoughts/actions  Fire Setting  Property Destruction  
 Aggressive/assaultive behavior  Weapons in the home. **Please explain all checked items:**

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**Section III: Insurance/Funding Source and Income:**

| Type of Insurance:   | Member ID #: | Income Source: | Monthly Amount: |
|--|--------------|----------------|-----------------|
| Medical Assistance   |              | Employment:    |                 |
| Medicare   |              | SSI/SSDI:      |                 |
| County Funded:<br><input type="checkbox"/> Lehigh <input type="checkbox"/> Northampton | BSU #:       | Other Income:  |                 |

**Section IV: Eligibility Criteria for BCM/ICM/RC and CPS Services:**

Diagnosis – The individual being referred must have a diagnosis within DSM-V **excluding** those with a principal diagnosis of intellectual disability, psychoactive substance abuse, organic brain syndrome or a V-Code.

|  |                                   |
|--|-----------------------------------|
| <b>Mental Health DSM-V Diagnoses (with codes):</b> | <b>Physical Health Diagnoses:</b> |
|--|-----------------------------------|

**Psychosocial Stressors:**

**Criteria For BCM/ICM/RC - Treatment History – check all that apply (must meet one or more):**

|                          |   |
|--------------------------|---|
| <input type="checkbox"/> | 6 or more days of psychiatric inpatient treatment in the past 12 months                                       |
| <input type="checkbox"/> | Met standards for involuntary treatment within the past 12 months   |
| <input type="checkbox"/> | Currently receiving or in need of 2 or more human service agencies/public systems (D&A, OVR, Crim Just, etc.) |
| <input type="checkbox"/> | At least 3 missed community MH appointments within the past 12 months   |
| <input type="checkbox"/> | 2 or more face to face encounters with crisis/emergency services within the past 12 months                    |
| <input type="checkbox"/> | Documentation of inability to maintain medication regime for a period of at least 30 days                     |

**Criteria for CPS – Functional Impairment - Difficulties that substantially interfere with or limit (must meet one or more):**

|                          |   |
|--------------------------|---|
| <input type="checkbox"/> | A person from achieving or maintaining one or more developmentally appropriate social, behavioral, cognitive, communicative, or adaptive skills |
| <input type="checkbox"/> | Role functioning in one or more major life activities including basic daily living skills (e.g., eating, bathing, dressing)                     |
| <input type="checkbox"/> | Instrumental living skills (e.g., maintaining a household, managing money, getting around the community, taking prescribed medication)          |
| <input type="checkbox"/> | Functioning in social, family, and vocational/educational contexts  |

**Section V: Attachments**

**Please select AND attach the following:**

|  |
|--|
| <input type="checkbox"/> Proof of Diagnosis:<br><input type="checkbox"/> Psychiatric evaluation within the past 6 months <b>OR</b><br><input type="checkbox"/> Recent treatment notes and documentation of Mental Health diagnoses. Individual will need assistance scheduling a psychiatric evaluation. |
| <input type="checkbox"/> Complete list of current medications.   |

\*Please Note: If this referral is for Certified Peer Specialist; a recommendation must be signed below by a Practitioner of the Healing Arts consisting of either a Physician, Physician’s Assistant, Certified Registered Nurse Practitioner, Licensed Psychologist, Licensed Clinical Social Worker, Licensed Professional Counselor, or Licensed Marriage, and Family Therapist. The Individual being referred to CPS services must also sign below.

|  |               |
|--|---------------|
| <b>Signature AND credentials of Licensed Practitioner of the Healing Arts:</b> | <b>Date:</b>  |
| <br>   | <br>          |
| <b>Printed Name:</b>   | <b>Phone:</b> |
| <br>   | <br>          |
| <b>Address:</b>  |               |
| <br>   |               |

|                                |              |
|--------------------------------|--------------|
| <b>Individual’s Signature:</b> | <b>Date:</b> |
| <br>                           | <br>         |