## Magellan Compliance Notebook – June, 2016

Magellan Behavioral Health of Pennsylvania, Inc. (Magellan) strives to be proactive and use education as a preventative tool to help ensure our members receive the highest quality of care through you, the provider. The Compliance Department at Magellan is committed to sending monthly e-mails to targeted providers regarding a Compliance-related subject.

This e-mail communication is specific to your HealthChoices (Pennsylvania Medicaid) Contract with Magellan.

This month, we would like to remind contracted providers to follow all applicable regulations concerning the timeliness of treatment/ service plans. Furthermore, all progress notes must relate back to the current and active treatment/ service plan. Recent audits of providers across all programs and services have revealed deficiencies in this area.

Providers must follow all applicable PA Medicaid regulations for which they are licensed, enrolled and contracted. Per Chapter 55 of the PA Code §1101.51, Ongoing Responsibilities of Providers, "a proper record shall be maintained for each patient. Treatments as well as the treatment plan should be entered into the record." Per Magellan's Provider Handbook Supplement, "the documentation of treatment or progress notes for all services, must include the relationship of the services to the treatment plan—specifically, any goals, objectives and interventions."

Each provider type and specialty also includes level of care specific requirements regarding when treatment/ service plans must be initiated; how frequently they must be reviewed and updated; and who is required to sign the document. Please consult all applicable program requirements for specific details. As all services must be provided according to the individual treatment and rehabilitation plan, any service that is provided in the absence of a current plan is non-billable.

These regulatory requirements will continue to be assessed during routine and targeted audits by Magellan's Compliance and SIU Departments. Retractions and/or Corrective Action Plans may be applied as indicated. If you need any assistance in locating the requirements for a particular service or level of care, please outreach Magellan's Compliance Department for technical assistance.

At Magellan, we will continue to educate our providers with updated MA Bulletins, Regulations and other pertinent information in order to ensure Compliance.

Thank you for your ongoing hard work and dedication to our members!

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