

# Provider Notice



## QI Update on Adverse Incident Reporting

**Please share with colleagues.**

Magellan has recently received a significant volume of faxed (paper) incident reports, many on older versions of the incident reporting form.

This is a friendly reminder that the online incident reporting portal is to be used for all incidents reported to Magellan. If your organization is submitting incidents with a paper form, this is outdated and does not include all the required information.

The incident portal can be found [here](#) on the Magellan of PA website.

We advise that you bookmark this location. It is also recommended that providers keep accessible the unique Magellan MIS number(s) accessible for your organization's reporting team members. The MIS number, level of care, and the member's Medical Assistance ID number (MA ID) are all necessary items to complete reporting of an incident.

Moving forward, if a paper submission is received, a Magellan Quality Specialist will be outreaching to provide reminders to use the online portal.

Thank you for the continued support with quality improvement activities.

[www.MagellanProvider.com](http://www.MagellanProvider.com)

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**This email was sent by Magellan Behavioral Health of Pennsylvania, Inc.**

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