

Magellan CANS Certification/Recertification FAQs Updated 09122018

First time logging in, please go to <http://www.schoox.com/login.php>

State: Pennsylvania

Agency: please start typing in Magellan- and then select corresponding county to agency

Logging In

Registering for the site:

- Ensure you are at the correct Site
<https://www.schoox.com/academy/CANSAcademy/register>
- To Register Enter your information, Choose a Country, Region then Agency (Required Field).
- After entering your information select the *I'm not a robot* box
- Click *Sign up Now*

Logging in After Registration

- If you have already registered you can go straight to the login site at: <https://www.schoox.com/login.php>
- Enter your User Name and Password
- Select *Login*

Forgot Password?

- If you have forgotten your password select the *Forgot Password* Link and enter the email you used to register with. Your like to reset your password will be sent to the email associated with your account.

Please enroll in the Magellan CANS Core 1.0 which is free. This course is located under the training tab.

Question #1: Do I need to take all the courses to complete the certification?

Answer: Magellan expects users to complete the training for the first time certification. Yet, the certification test can be taken prior to completion of the videos. This does allow for individuals with in-person training to use the on-line certification test.

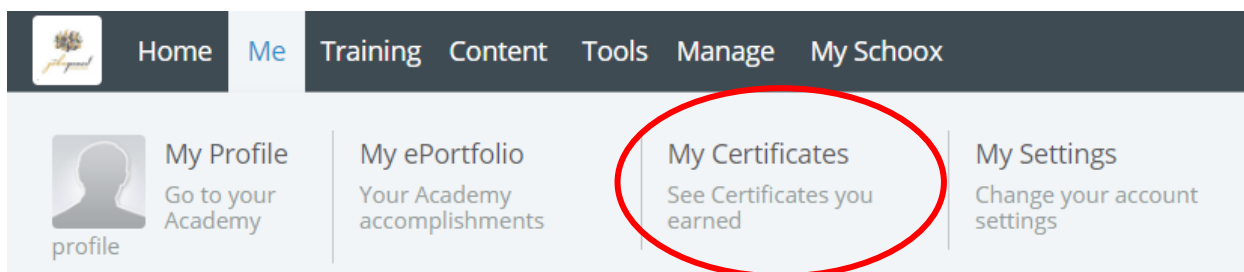
Question #2: Do I need to take any courses to complete the re-certification?

Answer: No. The courses are available for your review at any time.

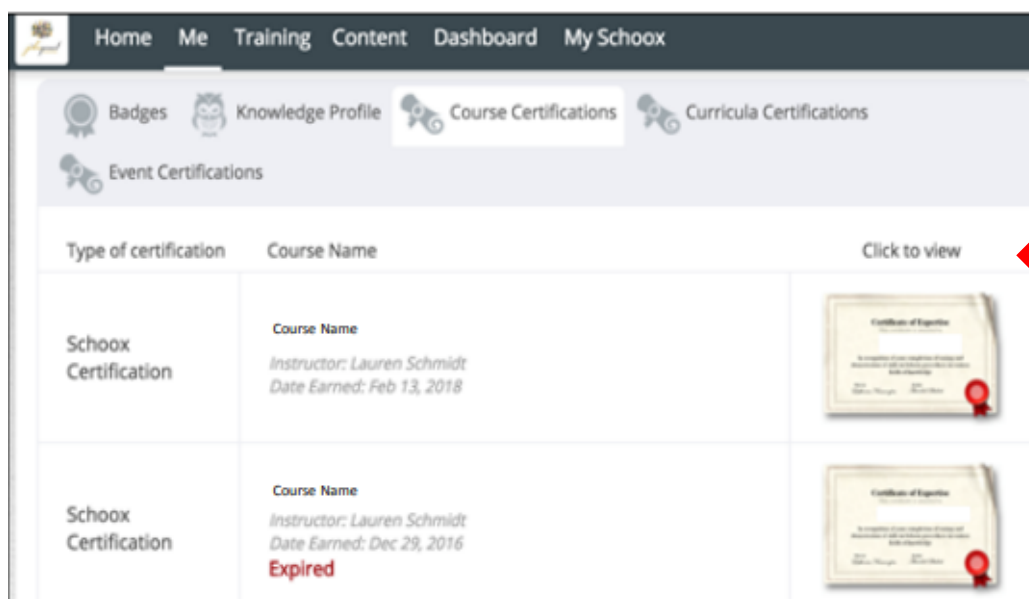
Question #3: How do I get my certificate?

Answer: Your certifications all appear under 'Me' in the toolbar.

1. When you have completed the training, go to the top tool bar and hover over 'Me' – select 'My Certificates' for a quick link to all expired and active certifications:



2. The view of all your CANS certifications with link to click to view and print certificate:



- If you have passed the Certification Exam and there is no certificate, first double check that you took the Certification Exam. From the Toolbar, select 'dashboard' then look at the test and use the graph icon to see the results:

- Once you have finished your exam you can see your results by selecting "Dashboard" on the top toolbar. Go to Vignettes, Select the bar graph to the right of the Certification Exam you took. Your Status of the Exam will show either Passed or Failed.

The screenshot shows a user interface with a top navigation bar containing 'Home', 'Me', 'Training', 'Commit', 'Dashboard', and 'My Score'. The 'Dashboard' item is circled in red. Below the navigation bar, there is a user profile section with a timer at '0:00:00' and a score of '100'. A search bar is present with the text 'Sort by: Name (A-Z)'. The main content area lists three exam entries:

- Certification Exam** Casey Family Programs CANS 1.0 (with a bar graph icon)
- Certification Exam** Casey Family Programs FAST 1.0 (with a bar graph icon)
- Practice Exam** Casey Family Programs CANS 1.0 (with a bar graph icon and a red arrow pointing to it). Below this entry, it says 'Best Score: 0.77 Status: Passed'.

At the bottom, there is a 'History' table:

| History | Score | Status | |
|--------------------|-------|--------|---------|
| August 13, 2013 | 0.71 | Passed | Details |
| September 12, 2013 | 0.77 | Passed | Details |

- If the Certification Exam indicates that you have passed and there is no certificate, email support@TCOMTraining.com.

Full instructions on certification and recertification training are posted on <https://praedfoundation.org/training-and-certification/>